

Windows&Doors

April 1, 2024

A Complimentary Job Board Service Provided by Laura Schanz Consulting Associates

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Windows of Interest

Type of Role	Contact	Skill Set
Event Planner	Melissa Hennigan P: 717-881-9246 E: missi712@comcast.net	Corporate Event Strategist and Event Coordinator – Dynamic Corporate Event Strategist with over two decades of cross-industry experience in curating, organizing, and executing successful corporate events. Blending a solid foundation in marketing with an innate passion for event planning, Melissa excels in delivering memorable events that foster business growth and reinforce brand identity. Adept at navigating logistical challenges, she thrives in high-pressure environments and consistently exceeds stakeholder expectations. Seeking a pivotal role to leverage her talents in creating influential, high-caliber corporate events.

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Doors of Opportunity

Organization	Contact	Role
Align Life Ministries Lancaster, PA	For more information, please click here .	Nurse Manager - Align Life Ministries is seeking a Nurse Manager to oversee the provision of patient care, medical services operations and perform patient care throughout Lancaster and Lebanon counties, under the license and direction of the medical director. Seeking a mature individual with strong interpersonal skills, a desire to share the gospel and reach abortion-minded women. For more information, see https://alignlifeministries.org/employment/
Coin Wrap, Inc., Harrisburg, PA	To apply, click here to email Barbara R. Perez or call 717-986-0448	Controller – Hybrid role in Middletown. Critical position within our org, requiring an adept and seasoned accountant to oversee our financial operations. Lead a dedicated team, leveraging extensive industry experience, preferably in a senior capacity. Will play pivotal role in optimizing budgeting, payroll, and financial reporting processes. Generating comprehensive financial-status reports for sr management, contributing to operational efficiency. Preferred: 10+ years of experience as a senior-level accounting or finance manager. Strong working knowledge of detailed financial data analysis. Exemplary history of financial project management. Working knowledge of federal, state, and local tax compliance regulations and reporting. Salary: \$100,000 per year.
Global Disciples Lancaster, PA	Click here to apply online.	Executive Assistant (Part Time) – Global Disciples is looking for a part-time Executive Assistant to help organize and expedite the Chief Alliance Officer’s workflow by providing administrative services. Major Donor Officer – Global Disciples is looking for a Major Donor Officer to communicate the mission and vision of Global Disciples in an informative and engaging way. This position will concentrate on multiplying new donor connections and cultivate existing relationships in the Central PA & the mid-Atlantic PA & the mid-Atlantic region. To learn more & apply, click here . Partner Relations Coordinator – The Partner Relations Coordinator serves alongside the Partner Relations Team (PRT), by providing administrative excellence and business management skills, as we seek to be nationally known and supported. To learn more & apply, click here . Regional Development Coordinator - The Regional Development Coordinator provides regional advocate teams and individuals the necessary resources and toolkits for national scalability. In addition, the coordinator will track and follow-up on regional activities, ensuring clear communication of Global Disciples’ mission and vision in developing regions. To learn more & apply, click here .

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Grauer's Paint & Decorating Lancaster, PA	Click here to email your resume. Click here to complete the application and email a copy to Grauer's.	<p>Assistant Manager - Grauer's Paint & Decorating is a family-owned business looking for an assistant manager to join our team. This person must truly exemplify our core values of Teamwork, Excellence and Integrity. We are a growing business looking for someone with great customer service skills to fulfill orders, monitor inventory control, maintain an orderly showroom and display dependable leadership. We would love to find someone with decorating and/or paint experience, but would welcome your application if you are ready to learn and be willing to maintain the reputation Grauer's has been building for nearly 90 years.</p> <p>Decorating Center Associate - Part Time with Full Time Potential - Grauer's Paint & Decorating is growing and looking for an outgoing person with a keen eye to help lead our recently renovated decorating center. This person must truly exemplify our core values of Teamwork, Excellence and Integrity. We are looking for someone with great relational skills to assist customers with color and wallpaper selection, maintain inventory, keep a clean showroom and be ready to help the rest of the team as needed. We would love to find someone with decorating and/or paint experience, but would welcome your application if you are ready to learn and be willing to uphold the reputation Grauer's has been building for nearly 90 years.</p>
Hess Auction Group Manheim, PA	Please apply via mail or email to: HESS AUCTION GROUP 768 Graystone Rd, Manheim, PA 17545 Click here to email your resume to Scott Huber, GM.	<p>Treasure Hunter/Moving Team Members - Opportunity to work with a fun and experienced team to select, set up and/or remove treasures from clients' homes, deliver to our auction facility, and help with any other tasks that keep an organized work environment. The ideal candidate should have strong customer service skills as they will deal with the clients in their homes, the ability to lift heavy items while working in varying climates, attention to detail and flexibility. Valid PA driver's license necessary and experience pulling small trailers is a plus. Ultimately, a successful Hess treasure hunter/moving team member should have a desire to work hard and have fun with others, crave a fast-paced work environment, and help grow relationships with clients.</p>
Integritas Carbondale, IL	Click here to apply online.	<p>HR Manager - Integritas seeks a Human Resources Manager to lead HR functions, requiring a Bachelor's degree, five years of HR experience, and leadership skills. The role includes overseeing employee engagement, recruitment, onboarding, benefits, and compliance, and providing team leadership. The position offers meaningful work, a strong company culture, and comprehensive benefits. The schedule is Monday to Friday, with some days each week in the Carbondale, Illinois office.</p>

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Lancaster Mennonite School Lancaster, PA	Please click here to learn more and apply.	Join the vibrant community at Lancaster Mennonite School (PreK-12 th Grade) in Lancaster, PA, where we foster academic excellence, spiritual growth, and community engagement. As a faith-based institution with a rich history, we are committed to nurturing students' holistic development and preparing them to make a difference in the world. With a supportive faculty and staff, state-of-the-art facilities, and a focus on service, LM offers a unique and fulfilling work environment. Explore our current openings and become a part of our dedicated team today! If you're looking to join our Team, be sure to check out the job opportunities listed below by clicking here . <ul style="list-style-type: none">• Part-Time High School Bible Teacher• Full-Time Elementary Spanish Immersion Teacher• Full-Time Residence Hall Director• Full-Time Custodian• Full-Time Residence Advisor• Part-Time Food Service Department
On-Line Publishers, Inc. Lancaster, PA	Send resume to: Donna Anderson 717-285-8155 Click here to email Donna.	Event Sales/Event Coordinator – Central PA's leading event management company has an opening for a sales professional. Incumbent will close exhibitor sales for events and assist in event coordination and day of event management. Will also provide marketing support for all events. Join an exciting, growth-oriented organization where experience, high energy and commitment are valued.
QCCI New Holland, PA	Click here to email and send resume to Keith Rothermel, HR Director.	Sales and Marketing Admin – QCCI is a family-owned custom cabinet manufacturer. We are seeking the right person to join the Sales and Marketing team to provide day to day administrative assistance. This person will maintain and update business partner databases; facilitate communication within the team and with external stakeholders; prepare and distribute internal and external communications; assist in coordinating with outside marketing partners to ensure projects are completed; support the planning and execution of sales events, trainings, and marketing activities; coordinate logistics, manage event materials, and provide on-site support during events.
Quarry View Building Group Ronks, PA	Please use the following link to apply: https://northgroupconsultants.com/jobs/#/jobs/321	Preconstruction Manager - The Preconstruction Manager is responsible for the coordination, supervision, and successful completion of all elements of the preconstruction process to include advancing business development, providing thorough, accurate, and competitive estimates, and preparing and monitoring budgets from design concept through design completion. The Preconstruction Manager will ensure seamless projects, on time and budget, in conjunction with positive customer experiences at every step.
Rojahn Custom Cabinetry Dallastown, PA	Richard Juliano 717-951-4918 rchjul@aol.com 33 W Maple Street Dallastown, PA 17313	Accountant - We are looking for an experienced accountant to be responsible for the accounts receivable, accounts payable, payroll processing & multi-state sales & use tax. Position will also assist in the costing/pricing of proposals. Must have a minimum of 5 years' experience in accounting, preferably in manufacturing setting. Must have QuickBooks experience with a thorough understanding of General Ledger Accounting, strong analytical skills, experience with ADP software, plus proficiency with MS Office suite programs. Hours are flexible. EOE

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Superior Walls of America New Holland, PA	For further consideration, send resume, in confidence, to lp1ank@superiorwalls.com or stop by for an application (937 East Earl Road New Holland, PA 17557).	<p>Superior Walls of America, Ltd. has eliminated age-old foundation issues since 1981. We encourage a strong work/life balance, provide excellent benefits & flexibility, and offer continuing education to allow our team members to strive and thrive in their position. Benefits include health, dental, life, vision, STD, LTD and 401(K) plan & more.</p> <p>Current Job Openings:</p> <ul style="list-style-type: none">• AUTOCAD Drafter – This individual is responsible for creating detailed drawings and plans for precast concrete wall systems using AutoCAD software. You would collaborate with engineers and other team members to ensure accuracy and compliance with design standards.• Welder - This individual will be responsible for welding, assembling of parts and form painting. Other shop duties as needed. Ideal candidate should have welding experience (but willing to train) and a working knowledge of manufacturing systems and processes.
The Wenger Group Rheems, PA	Please click here to apply online.	<p>Management System & Certified Process Coordinator – planning, executing system improvements, optimizing, writing, training, and implementing standard operating procedures to ensure effective utilization of the Wenger System (WS) / ISO Committee. Accountability for a dynamic set of policies, processes, procedures, work instructions, related documents, controls, and records, promoting team inclusion and engagement to achieve the organization's vision and customer expectations.</p> <p>Regional Quality & Customer Experience Leader – A strategic role focused on driving customer experience by instilling a culture of quality across the WFAN network. This involves ensuring quality at every stage of production and delivery to meet customer expectations, partnering with location stakeholders to ensure quality and customer experience, and monitoring external quality controls, regulatory compliance, and education initiatives.</p>
Union Community Care Lancaster, PA	Please click here to apply online.	<p>Union Community Care is a dynamic and innovative healthcare organization committed to providing high-quality, compassionate care to the community. With a focus on integrated, whole-person care, we strive to improve the health and well-being of our patients through a team-based approach. Join us in our mission to transform healthcare and make a difference in the lives of those we serve.</p> <p>Dental Assistants (2) – Must have Dental Assistant Certification, CPR Certification, and PA Dental Radiology Certification. https://unioncommunitycare.org/career-opportunities/</p> <p>Team Nurse – Must have RN Certification and BLS Certification. https://unioncommunitycare.org/career-opportunities/</p>

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United Zion Retirement Community Lititz, PA	Please click here to apply online.	Food & Nutrition Services Cook, Full-Time, 11AM to 7PM Cook, Full-Time, 5AM to 1PM Dining Attendant – Part-Time, Evenings/Weekends 4PM - 7PM Hospitality Attendant - Full-Time 6AM - 2PM Prep Cook, Full-Time, 6AM - 2PM Nursing LPN Full-Time: 1:30PM - 9:30PM RN Part-Time: 9:30PM-5:30AM United Zion Retirement Community is dedicated to enhancing the lives of seniors through personalized care and a vibrant community. Our team is committed to providing exceptional service and support to our residents, fostering a warm and welcoming environment. Join us in our mission to enrich the lives of seniors and make a meaningful impact in their daily lives. If you're looking to join the United Zion Retirement Community Team, check out the job opportunities listed below:
Water Street Mission Lancaster, PA	Please use the following link to view open positions and apply: https://wsm.org/careers/	Bring your gifts and talents to Water Street Mission as we respond to Christ's Love by serving our neighbors who have been marginalized.
Zimmerman Truck Body	Click here to email a resume to Colton Martin.	Part time Office Administrator - We are seeking a reliable, detail-oriented Part-Time office administrator. This role is ideal for someone who thrives in a dynamic environment, enjoys multitasking, is a self-starter and has strong organizational skills. This position will play a crucial role in ensuring the smooth operation of our office and supporting our team. Responsibilities include, administrative support, bookkeeping, customer & vendor interaction and HR functions. Proficiency in Microsoft Office and Quick books is preferred. Strong organizational & communication skills are required. This position offers a flexible schedule and an opportunity to gain valuable experience in a small growing business. If you are a proactive and motivated individual with a passion for serving with excellence, we encourage you to apply.

Thank you for reading this month's edition of Windows & Doors!

Windows & Doors is a complimentary monthly email publication to assist you as you pursue the path of career and organizational transition, whether you are an individual interested in pursuing new opportunities (Windows of Interest) or an organization seeking highly qualified Team Members (Doors of Opportunity). It is a regional job board - with no fees!

We look forward to partnering with you and serving as a career transition and recruiting and hiring resource. If you have any questions or wish to post a Window of Interest or Door of Opportunity on a future publication, please reach out to Katie Williamson, Director of Client Services at Laura Schanz Consulting Associates (katie@lauraschanz.com).

We are happy to help!

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